



Women In Agribusiness AGM 2025 Agenda

Date: Monday 17th February

Location: via Zoom

Time: 7pm -8pm

Committee Present:

Others Present:

Apologies:

1. Meeting opened: 7.00 pm

- Welcome: Aimee (AGM Vice Chair 2025):

2. Minutes from last AGM [Appendix 1]

- Motion that minutes are read as true and correct:
- Seconded by:

3. Chairwomen's report [Appendix 2]

Please see attached Vice Chairwomen's report

- Motion that minutes are read as true and correct:
- Seconded by:

4. Treasurer's report

Please see attached Treasurer's report

- Make a motion that read as true and correct
- Seconded by:

5. Committee Overview

- Please see Role Descriptions attached
- Committee meets once a month
- Time commitment would average out to be approx. 30 minutes to 1 hour a year but this varies depending on up and coming events
- Expectation for each Regional Lead to organise 1-2 events a year
- Expectation for all Committee members to help each other out during times of need

6. Nominations for executive committee:

- Women in Agribusiness Committee Role Descriptions outlined
- Nomination and election process: all positions are available for election at the AGM; tenure is for a one year duration, underlying expectation that it would be for longer (if possible) to allow for continuity (but not essential), currently unpaid positions (all executive members also pay to belong to society), there is huge amount of value in gaining experience in a governance role, lots to learn and share with the group;
- Work through each position and invite nominations; nominated people to provide a short introduction/ bio about themselves to the call, each person to send a private message to AGM Chair with their vote. Ella Stokes to tally the votes and announce who has been successful.

Roles available – 11 positions

- **Chair (1)**
 - Nominated:
 - Votes:
 - Elected:

- **Vice- chair (1)**
 - Nominated:
 - Elected:

- **Secretary (1)**
 - Nominated:
 - Votes:
 - Elected:

- **Treasurer (1)**
 - Nominated:
 - Elected:

- **Social Media (1)**
 - Nominated:
 - Elected:

- **Marketing Lead (1)**
 - Nominated:
 - Elected:

- **Northland/ Waikato Regional Lead (1)**
 - Nominated:
 - Elected:

- **Bay of Plenty / Hawkes Bay / Gisborne (1)**
 - Nominated:
 - Elected:

- **Wellington / Wairarapa / Manawatu(1)**
 - Nominated:
 - Votes:
 - Elected:

- **Marlborough / Nelson / West Coast (1)**
 - Nominated:
 - Elected:

- **Canterbury (1)**
 - Nominated:
 - Votes:
 - Elected:

- **Southland / Otago (1)**
 - Nominated:
 - Elected:

7. Closing.